

**Children First Preschool @
Ellijay First United Methodist Church
75 McCutchen Street
Ellijay, GA 30540
706-635-2555**

Children First Preschool will begin pre-registration for 2024-2025 on Monday, March 4, 2024. Our preschool program is for children who will be 2 years old by September 1, 2024.

Please **return the application form** along with the **registration fee starting March 4th at 8 am.**

Spaces will be limited, therefore registration **forms and fee** should be returned as soon as possible. **Spaces will be filled on a first come, first serve basis.**

We will offer the following classes from **8:30 am–12:00 pm**

2 year old (8 – 10 children) 3 days (Mon/Wed/Fri)

3 year old (8-10 children) 4 days (Monday-Thursday), 3 days (Tuesday-Thursday)

4 year old (10 - 12 children) 3 days, 4 days and 5 days (Monday-Friday)

We will have an early room at 8:00am

We will also offer a Parents Morning Out program on Tuesdays from 9:00-12:00 at \$20.00 a day. No registration fee is necessary for this class but registration form is still needed to attend a class.

If for some reason a class does not meet the minimum number of students or there is not enough space for your child your registration fee will be refunded. Registration forms will be taken in order they are received. Therefore, it is important to return the registration form and fee ASAP.

Tuition

Two days is \$1750.00/yearly-\$175.00/per month beginning in August and ending in May

Three days \$1950.00/yearly-\$195.00/per month beginning in August and ending in May

Four days \$2250.00/yearly-\$225.00/per month beginning in August and ending in May

Five days \$2500.00/yearly-\$250.00/per month beginning in August and ending in May

Registration Fee

\$50.00 per family

Registration fee is not refundable. However, if your first monthly payment is paid by August 1st, you can deduct the \$50.00 tuition fee from your first payment.

Please feel free to call the director, Marianne Evans, if you would like to schedule a tour.
706-635-2555

**Children First Preschool @
Ellijay First United Methodist Church
75 McCutchen Street
706-635-3862
August 2024 – May 2025**

Date application received _____
Registration fee _____

(circle how many days)
_____ 4 year Preschool 3 day, 4 day, 5 day (M-F)
_____ 3 year Preschool 3 day (T-Th), 4 day (M-TH)
_____ 2 year Preschool 2 day (T&TH), or 3 day (T-TH)
_____ PMO Tuesday (9:00-12:00) (18months-30months)

Child's Information

Child's name _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone _____ Birthday _____ Circle one: Male Female

Parent Information

Father's name _____ Mother's name _____

Address _____

Father's Employer _____ Mother's Employer _____

Father's Work Phone _____ Mother's Work Phone _____

Father's Cell Phone _____ Mother's Cell Phone _____

Child's Living Arrangements () Both parents () Mother () Father () Other *

*Child's Legal Guardian _____

Family Information

List brothers and sisters and indicate whether they live with the child

Please list any other persons living with the child and their relationship (if any) to the child.

Please list any pets and their names _____

If your child has regular sitter care during the day please list their name _____

If your child goes to a daycare provider please list the name _____

Are you a member of a local church? _____

Would you like more information about Ellijay First United Methodist? _____

Emergency Call List

Parents will always be notified by using the phone numbers listed above. The following are local people we could call should we be unable to reach you in an emergency. Please indicate their name and phone number.

1. _____
2. _____
3. _____

Personal History

Is your child right handed? _____ left handed? _____

Has your child had previous preschool or group experience? _____ yes _____ no

If yes, where and when? _____

List any **allergies** your child has: _____

Any dietary restrictions, special food or eating instructions:

Any medical problems? _____

Medications? _____

What word does your child use for toileting? _____

Additional information about discipline, child's communication, comforting, etc.

Permission to Release Form

Your child will only be released to the care of those you have indicated below. A photo ID must be presented at the time of pick-up otherwise the child will not be released. This is required for the safety of your child.

<u>Name</u>	<u>Address/Phone</u>	<u>Date of Birth</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Financial Policy:

- 1) The yearly tuition is listed below, payments are due beginning August 2024 through May 2025. Tuition is due at the beginning of each month. If August payment is paid by August 1st, the registration fee of \$50.00 can be deducted from that payment. **Tuition for 5 days a week:** \$2500.00/yearly (can be paid monthly at **\$250.00** beginning in August **4 days a week:** \$2250.00/yearly (can be paid monthly at **\$225.00** beginning in August with last payment in May) with last payment in May) **3 days a week:** \$1950.00/yearly (can be paid monthly/**\$195.00** beginning in August ending in May) **2 days a week:** \$1750.00/yearly (can be paid monthly/**\$175.00** beginning in August and ending in May) Parents Morning Out. \$20.00 per day.

- 2) Tuition is required the first of each month whether the child attends or not. This secures your child's place in the program. If tuition is not paid during the first week of the month and special arrangements have not been made, then your child's place in the program will be forfeited to the next child on our waiting list. (Please note: This year our Parents Morning out is payed per day they attend)
- 3) A service charge of \$25 will be assessed for any returned checks.
- 4) Our **preschool program hours are 8:30 AM – 12:00 PM**. An early room opens at 8:00 AM. Your reservation will automatically be made with an additional \$10(2days)-\$15(3-5 days) added to your monthly tuition. In order to provide continuous supervision for those children who may be picked up late a fee will be charged. Beginning at 10 minutes after the hour, a late fee of \$ 5 for each 5 minutes will be charged.
- 5) A child may be removed from the program at any time. However, a one month notice would be appreciated.

Agreement:

I understand it is my responsibility to keep my child's records current and in writing to reflect any significant changes as they occur (For example: Immunization Forms 3231, telephone numbers, work locations, emergency contacts, others your child may be picked up by, child's physician, child's health status.)

EFUMC Children First agrees to keep me informed of any incidents including illnesses, injuries, adverse reactions to medications, etc. which include my child.

EFUMC Children First agrees to obtain written authorization from me before my child participates in field trips, special activities away from the facility and water-related activities occurring in water that is more than two feet deep.

I give permission to include my child's individual photo, classroom photos, and field trip photos to be used for school display, on the website and for educational or advertisement opportunities.

Yes, you may use photographs of my child.

No, please do not use photographs of my child.

Please note that no children will be identified in any photos displayed on the web page.

I hereby agree that in case of illness or accident requiring a physician's immediate attention, and if EFUMC Children First cannot contact the emergency person or me, _____ (our local physician) may be called and is authorized to treat my child. If the above doctor cannot be reached, I give permission for the doctor on call at the local hospital to administer treatment at my expense. I understand and accept the policies and above permission given and agreement made with EFUMC Children First, and release the church from liability for injury or illness resulting under all circumstances save gross negligence.

I have read and understand/agree to the information above. By signing below, I am stating that I wish to enroll my child in the EFUMC Children First Program and will abide by the rules.

Mother's Signature: _____ Date: _____

Father's Signature: _____ Date: _____

Legal Guardian's Signature (if not parents): _____

Date: _____

*In cases of divorce, where legal custody is an issue, paperwork must be on file in the child's permanent records.

*Children First will not discriminate on the basis of race, color, national and ethnic origin.