

## Email Problems

The church is trying to both communicate better with the congregation and use less in the way of paper and stamps. Many of the mass emailings we have sent lately have either been bounced as spam or marked undeliverable.

1. Please make sure your email address we have on file is correct. The easiest way to update it is your attendance form.
2. Both etcmail and gmail have tightened up their spam filters and are rejecting many mailings. If you haven't heard from us or you find our last email in your spam folder, please do the following:

### ETC MAIL

1. Modern interface: Select the Gear to the right of your name at the top (settings), Select "Blocked and Allowed Senders" on the left panel, scroll down to "allowed senders" and type ellijayfirstumc.org in the box and select allow.
2. Classic web app: Select the preferences tab at the top (the gear), select "trusted addresses" on the left, where it says enter email address or domain type ellijayfirstumc.org and click on add.

### GMAIL

Select the Gear Icon at the top (settings), select see all settings

Select the "filters and blocked addresses" tab at the top

Select "create a new filter". In the pop up on the "has the words" line type ellijayfirstumc.org, continue, and then check "never send to spam" on the next popup.